

CO-OP ACCOUNTANT JOB POSTING

Position: Summer 2025 and Fall 2025/Winter 2026 Co-op Accounting Students

Location: Calgary, AB

Employment Type: Full-Time

Application Deadline: January 26, 2024

About the SAF Group:

The SAF Group of entities (collectively, “SAF”, “we”, or “our”) was founded in 2014 with the ambition of becoming one of Canada’s leading alternative capital providers. We now have offices in Calgary and Vancouver, have allocated over \$4.0 billion across more than 60 transactions, and are actively raising and deploying capital with a focus on generating above-average risk-adjusted returns through curated and carefully vetted credit and structured equity investments.

Our team is our greatest asset. We foster a culture of intellectual curiosity, personal development, collaboration, and the unwavering pursuit of excellence.

Position Overview:

We are seeking a Summer 2025 and a Fall 2025/Winter 2026 Co-op Accounting Student to join and support our accounting team. Ideal candidates will be high-energy, detail-oriented, and self-starters with strong communication skills, a passion for learning and a strong work ethic.

Key Responsibilities:

- Compile, prepare and process transactions and maintain accurate and complete records
- Prepare month end and quarter end documents including financial statements, capital statements, bank reconciliations, and other reconciliations
- Support cash management activities for multiple corporate entities and accounts
- Support the preparation of various CRA compliance forms
- Prepare monthly/quarterly reporting requirements for multiple entities
- Assist in the preparation of quarterly and annual financial statements, including notes to the financial statements, and working with external auditors as necessary
- Other ad hoc accounting tasks as required

Qualifications/Core Competencies:

- Legally eligible to work in Canada
- Enrolled in a university or college degree program in accounting or accounting related field
- Fluent spoken and written English with strong communication and presentation skills
- Proficiency in Microsoft Office (Word, Excel, Outlook)
- Adept at learning new software and systems
- Ability to work independently and manage multiple time sensitive tasks simultaneously
- Excellent attention to detail
- Above average work ethic, integrity, and motivation
- Exceptional interpersonal skills with a desire to collaborate in an open, team-focused environment

How to Apply and Our Recruitment Commitments:

- Please submit your resume and a cover letter detailing your experience and qualifications to careers@safgroup.ca. Applications will be reviewed on a rolling basis. We thank all applicants for their interest; however, only those selected for an interview will be contacted.
- SAF is dedicated to being an equal opportunity employer. We celebrate and welcome the diversity of all our employees and have specific policies in place to prevent discrimination in our hiring practices.